

For University Police Department Use Only

Valid Driver License: Yes Driving History: Clear Records Check Ran By: _____
 No Other Records Check Run Date: _____

THE UNIVERSITY OF SOUTHERN MISSISSIPPI

VEHICLE USE AGREEMENT

Complete Section A OR Section B. Please complete only one section.

Section A.

I DO NOT grant permission to the university to verify my license information and motor vehicle driving record. I understand that refusing to allow the records check makes me ineligible to drive any vehicle, whether privately or university owned, for the fulfillment of The University of Southern Mississippi business.

Employee Name (Please Print): _____ EmplID: _____

Employee Signature: _____ Date Signed: _____

Department: _____

 Vehicle Administrator Signature Date

Section B.

I DO grant permission to the university to verify my license information and motor vehicle driving record. I do truthfully state that in the past year ~~year~~ I have not been convicted of any alcohol related driving violations, nor have I been convicted of any unsafe motor vehicle operations.

I do truthfully state that in the past year I have been issued the following motor vehicle violations (please list):

Type of violation: _____	Location: _____	Date: _____
Type of violation: _____	Location: _____	Date: _____
Type of violation: _____	Location: _____	Date: _____

I understand and agree that my use of any vehicle operated for the fulfillment of The University of Southern Mississippi business will comply with the policies and procedures outlined in the Fleet Management Manual.

Employee Signature: _____

 Date Signed: _____

Department: _____

 Vehicle Administrator Signature Date

**** Routing: Send completed form in a sealed envelope to University Police Department (UPD).**

Upon completion of records check, UPD will return the form and results to Vehicle Administrator.